17 December 2024

To whom it may concern

Re: Richard Lee Primary School – Consultation on Admission Arrangements 2026/27

In accordance with the Admissions Code, Richard Lee Primary School is consulting on proposed admission arrangements for the academic year 2026/27, and beyond.

The consultation period will take place from 18 December 2024 until 29 January 2024. During this period, the proposed policy will be posted in full on the school website. The school will also consult via Social Media, letters to parents, primary and secondary Headteachers and Coventry Local Authority.

The school is not changing its admissions policy and admissions will continue to be coordinated through the Coventry LA's Coordinated Scheme.

During the period of consultation, the school would welcome comments on the proposed policy all of which will be carefully considered, by the governing body, prior to final approval of the policy in February 2025. Please contact Karen Steele via enquiries@castlephoenixtrust.org.uk should you wish to respond to the proposed policy.

Yours faithfully

Mrs J Stafford
Headteacher
Encs – Admission Policy 2026/27